9.7. Proposed Revocation of Dedicated Land and closure of Unmade Roads for inclusion in Coorong National Park

C278/08/26

Moved Cr Milli Livingston seconded Cr Michael Scott

That Council:

1. **Receive and note the contents of the report titled Proposed *Revocation of Dedicated Land and Closure of Unmade Roads for Inclusion in Coorong National Park*.**
2. **Receive and note the (redacted) letter from the Department for Environment and Water (DEW) as provided at *Attachment 1* of this meeting agenda, requesting to revoke the dedication to Alexandrina Council of two (2) parcels of Crown land at the eastern end of Hindmarsh Island and, to close various unmade roads on Mundoo Island and in the Lawari Conservation Park on the eastern end of Hindmarsh Island for the purpose of an addition to the Coorong National Park.**
3. **Resolve to notify the Department for Environment and Water (DEW) that it agrees to the revocation of the dedication to Council of the two (2) parcels of land contained in Crown Record Volume 5763 Folio 659, for the purpose of proclamation as an addition to the Coorong National Park.**
4. **Note that the Department for Environment and Water (DEW) intends to use Section 20A of the *Crown Land Management Act 2009* to revoke the classification of community land from the subject land, meaning that community engagement and the revocation of the land parcels as community land is not required to be undertaken by Council.**
5. **Resolve to notify the Department for Environment and Water (DEW) that it agrees to the closure and transfer to the Crown, of the unmade roads on Mundoo Island as shown in yellow at 3a provided at *Attachment 1* of this meeting agenda.**

6. **Note that the Department for Environment and Water (DEW) intends to use the power under Section 6 of the *Roads (Opening and Closing) Act 1991*, to close and transfer to the Crown, the unmade roads on Mundoo Island prior to their proclamation as an addition to the Coorong National Park.**
7. **Commence a road process order in accordance with the *Roads (Opening and Closing) Act 1991* and the *Roads (Opening and Closing) Regulations 2021,* over those roads designated for closure on Hindmarsh Island, as shown in yellow at 3b provided at *Attachment 1* of this meeting agenda.**
8. **Grant consent to proceed to community engagement on the proposed road closures, inclusive of a preliminary plan prepared on behalf of DEW, in accordance with the *Community Engagement Plan* provided at *Attachment 2* contained in this meeting agenda.**
9. **Note that a further report on the community engagement outcomes will be presented at the conclusion of the community engagement process.**

CARRIED UNANIMOUSLY

9.7. Proposed Revocation of Dedicated Land and closure of Unmade Roads for inclusion in Coorong National Park

Decision Report

Responsible Officer: Tash Hunt (General Manager Corporate)

Report Author: Lisa Hoyle (Manager Property and Procurement Services)

Previous Decisions: C136/04/26

Report Purpose

To seek Council endorsement of the proposal from the Department for Environment and Water (DEW) for:

- The revocation of the dedication of two (2) parcels of Crown land under Council's care, control and management (**Revocation Proposal**) as provided at Recommendation Group B.
- The closure of unmade roads on Mundoo Island under Section 6 of the *Roads (Opening and Closing) Act 1991* (**Mundoo Island Proposal**) as provided at Recommendation Group C; and
- The closure of roads at Lawari Conservation Park on the eastern end of Hindmarsh Island through the normal processes of the *Roads (Opening and Closing) Act 1991* (**Lawari Proposal**) as provided at Recommendation Group D.

Recommendation

Recommendation Group A

That Council:

1. **Receive and note the contents of the report titled Proposed *Revocation of Dedicated Land and Closure of Unmade Roads for Inclusion in Coorong National Park*.**
2. **Receive and note the (redacted) letter from the Department for Environment and Water (DEW) as provided in *Attachment 1* of this meeting report, requesting to revoke the dedication to Alexandrina Council of two (2) parcels of Crown land at the eastern end of Hindmarsh Island and, to close various unmade roads on Mundoo Island and in the Lawari Conservation Park on the eastern end of Hindmarsh Island for the purpose of an addition to the Coorong National Park.**

Recommendation Group B (Revocation Proposal)

That Council:

1. **Resolve to notify the Department for Environment and Water (DEW) that it agrees to the revocation of the dedication to Council of the two (2) parcels of land contained in Crown Record Volume 5763 Folio 659, for the purpose of proclamation as an addition to the Coorong National Park.**
2. **Note that the Department for Environment and Water (DEW) intends to use Section 20A of the *Crown Land Management Act 2009* to revoke the classification of community land from the subject land, meaning that community engagement and the revocation of the land parcels as community land is not required to be undertaken by Council.**

Recommendation Group C (Mundoo Island Proposal)

That Council:

1. **Resolve to notify the Department for Environment and Water (DEW) that it agrees to the closure and transfer to the Crown, of the unmade roads on Mundoo Island as shown in yellow at 3a of *Attachment 1* of this meeting report.**

2. **Note that the Department for Environment and Water (DEW) intends to use the power under Section 6 of the *Roads (Opening and Closing) Act 1991*, to close and transfer to the Crown, the unmade roads on Mundoo Island prior to their proclamation as an addition to the Coorong National Park.**

Recommendation Group D (Lawari Proposal)

That Council:

1. **Commence a road process order in accordance with the *Roads (Opening and Closing) Act 1991* and the *Roads (Opening and Closing) Regulations 2021,* over those roads designated for closure on Hindmarsh Island, as shown in yellow at 3b of *Attachment 1* of this meeting report.**
2. **Grant consent to proceed to community engagement on the proposed road closures, inclusive of a preliminary plan prepared on behalf of DEW, in accordance with the *Community Engagement Plan* provided at *Attachment 2* contained in this meeting report.**
3. **Note that a further report on the community engagement outcomes will be presented at the conclusion of the community engagement process.**

Background

The Department for Environment and Water (DEW) recently purchased Mundoo Island, along with other islands. As provided in Item 9.11 of the 20 April 2026 Council Meeting, DEW is in the process of consolidating its landholdings to form an expanded Coorong National Park which will also encompass Lawari Conservation Park.

At the 20 April 2026 Council Meeting, Council resolved to agree to the revocation of the dedication of five (5) parcels of Crown land under its care, control and management for inclusion into the Coorong National Park. These revocations have occurred; however, the park proclamation won't occur until all the land dealings have been finalised, including the road closures the subject of this report.

DEW has now written to Council with a request for a further revocation of Crown land dedicated to Council's care, control and management and, for unmade roads owned by Council to be closed for proclamation as additions to the Coorong National Park. These requests are detailed in ***Attachment 1*** of this meeting report.

Discussion

Revocation Proposal

DEW has requested that the Crown land dedication to Council of a further two (2) parcels of Crown land in the single Crown Record, Volume 5763 Folio 659 be revoked. These are similar to the Crown land parcels considered and endorsed for revocation at the 20 April 2026 Council Meeting, in that they are very old dedications where native title continues to exist, where there is no practical access to the land and they have never been used by Council. The two (2) land parcels are identified in blue below.

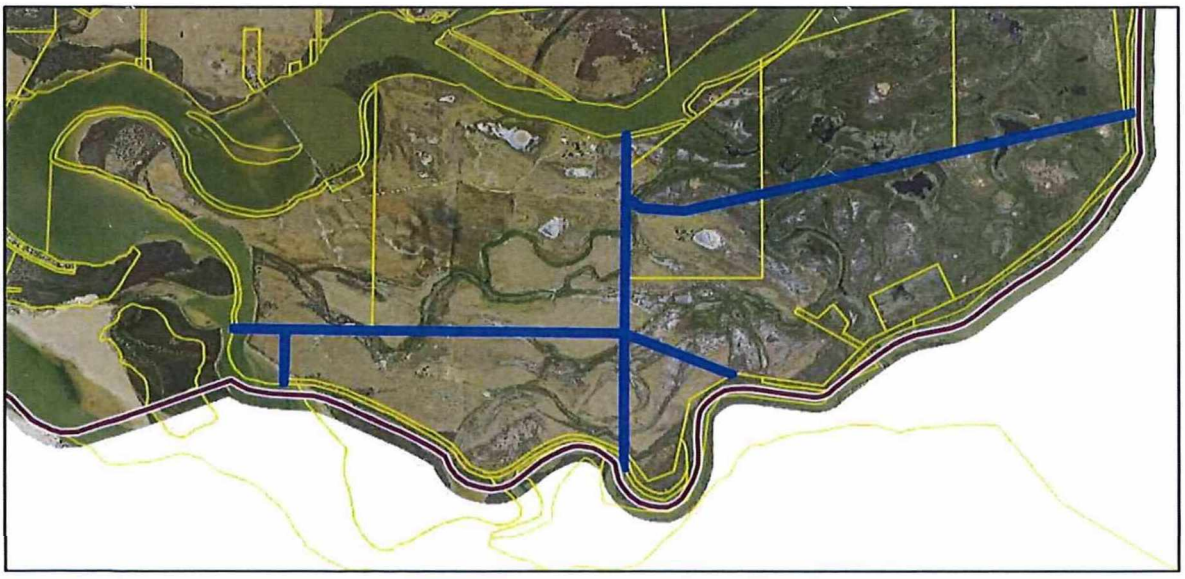
Recommendation Group B seeks to revoke the dedication to Council of the two (2) parcels of land contained in Crown Record Volume 5763 Folio 659 in blue below, for the purpose of proclamation as an addition to the Coorong National Park.



Mundoo Island Proposal

DEW has requested the closure of unmade, Council-owned roads on Mundoo Island as shown in blue below. Although unmade, SA Water has established a track on portions that facilitate its access between the Mundoo Island and Boundary Creek Barrages. A referral to SA Water for their feedback on the Mundoo Island road closures has been administered by Crown. As provided in ***Attachment 1***, SA Water has been consulted and is in agreeance to the proposed road closures. SA Water will be granted an easement over the portions of road that it requires for this purpose, similar to the current easements SA Water has over other land on Mundoo Island that it uses for access purposes. As SA Water supports the Mundoo Island road closures, Council will not need to follow the normal processes of the *Roads (Opening and Closing) Act 1991 (Act)*, because Section 6 of the Act empowers the Minister for Planning, on the recommendation of the Surveyor-General, to close a road where all of the land adjoining the road is land belonging to the Crown or an instrumentality of the Crown, as applies in this instance.

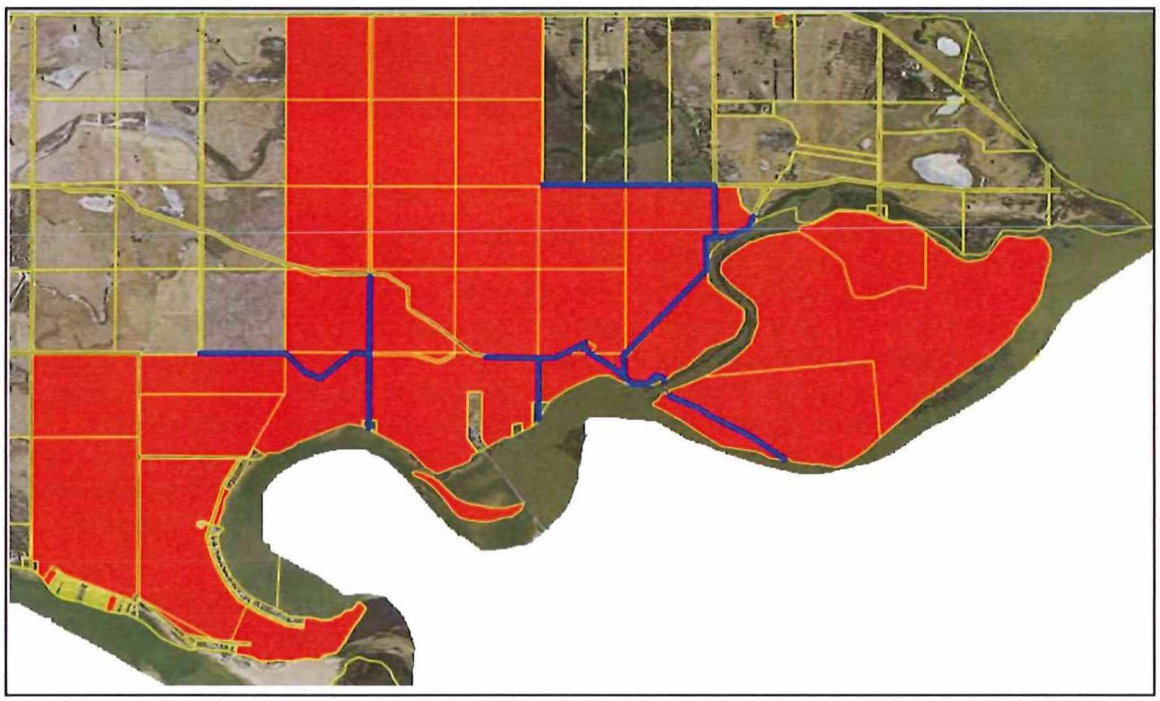
What DEW has requested from Council, is a formal response agreeing to the closure of these roads. Recommendation Group C seeks to resolve to notify the Department for Environment and Water (DEW) that it agrees to the closure and transfer to the Crown, of the unmade roads identified in blue below on Mundoo Island for the purpose of proclamation as an addition to the Coorong National Park.



Lawari Proposal

The roads DEW has requested for closure within the Lawari Conservation Park are shown in blue below on Hindmarsh Island, while the Lawari Conservation Park is shown in red. As sections of these Council owned roads have boundaries with privately owned land, the powers of Section 6 of the Act do not apply and as a result, the normal processes for road closures must be followed by Council. Nevertheless, DEW will arrange all the survey and associated works and cover all costs. If Council supports the Lawari Conservation Park road closures, DEW will prepare the preliminary plan to be used for public consultation purposes. Council is the responsible party to run the public consultation process required by the legislation, as provided in the *Community Engagement Plan* at ***Attachment 2*** of this meeting report. Council's other role in the process will be the making of resolutions for the road process orders at a future meeting of Council, subject to review of the consultation submissions.

Recommendation Group D seeks to commence a road process order in accordance with the *Roads (Opening and Closing) Act 1991* and the *Roads (Opening and Closing) Regulations 2021,* by proceeding to community engagement on the proposed road closures identified in blue below and located within the Lawari Conservation Park on Hindmarsh Island.



Financial Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting these recommendations are considered Low. The Crown does not charge councils for the value of its land over which roads are opened and conversely, does not pay council when roads are closed and revert to the Crown. As such, Council costs to assist with the above processes are limited to approximately $1,000 in advertising fees for the road closure consultation within the Lawari Proposal at Recommendation Group D.

Risk Implications

In accordance with Council's Risk Assessment Matrix, the risk of adopting the recommendations contained in this report are considered Low for the following reasons:

- Recommendation Group B - There is no practical access to the Crown reserves proposed for revocation and all of the roads proposed to be closed are unmade.
- Recommendation Group C - The roads on Mundoo Island are inaccessible to the public in practice.

- Recommendation Group D - As a part of the expanded Coorong National Park, the Lawari roads proposed for closure will become part of the Coorong National Park and therefore still legally accessible to the public.
- Recommendation Group D - The *Roads (Opening and Closing) Act 1991* will guide Council's actions and processes on the Lawari Conservation Park road closures. Undertaking community engagement on the proposal will inform Council of the community's appetite for such road closures prior to Council making a decision on this matter.

Attachments

Attachment 1 - Letter from DEW - Regarding Coorong National Park (redacted)

Attachment 2 - Community Engagement Plan - Lawari Conservation Park - Road Closure Proposal

Government of South Australia
Department for Environment and Water

National Parks and Protected Area Program
Level 9
81-95 Waymouth St
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001
Australia

Ph: +61 0401 120 880
www.environment.sa.gov.au

DEW-D003567

10 June 2026

Mr Andrew MacDonald
Chief Executive Officer
Alexandrina Council
11 Cadell Street
Goolwa SA 5214

alex@alexandrina.sa.gov.au

Dear Mr MacDonald,

RE: REQUEST FOR AGREEMENT FOR REVOCATION OF DEDICATED LAND AND ROAD CLOSURES FOR FUTURE ADDITION TO COORONG NP

Firstly, I would like to thank Alexandrina Council for the support for revocation of dedication of various land parcel as requested in February of this year. I can confirm that process is now complete, however, it may still a take a couple of weeks before the DCDB mapping data is updated to reflect this change.

I am writing to request support for the revocation of a further two parcels, held under a single Crown Record, and also the formal closure of road reserves on Hindmarsh Island and Mundoo Island for future addition to the Coorong National Park.

As indicated previously, the intent is to proclaim recently acquired land and surrounding Crown land as an addition to the Coorong NP; and to also reconstitute the Lawari CP as an addition to the NP.

Further dedicated land has been identified to the northeast of Lawari CP that is under the care, control and management of the Alexandrina Council with no evidence of occupation or active use. The dedication is quite old and references the now repealed Waste Lands Act of 1857. The relevant land is as follows:

- Sections 493 and 494 Hundred of Nangkita (150800) held under Crown Record Volume 5763 Folio 659 (Map and Register Search attached)

There is legislative authority pursuant to the *Crown Land Management Act 2009* (*CLMA*) to deal with land dedicated under this repealed act and if Alexandrina Council is supportive of revocation of the dedication, the Department for Environment and Water (DEW) will seek approval under section 20A of the *CLMA*, which would absolve Council from having to undertake Community Land revocation procedures.

Additionally, DEW is seeking support for the closure of a network of road reserves within the boundaries of the extent of the proposed additions to the Coorong NP, to allow the land to also be proclaimed as part of the NP. Some of these road reserves have no made roads within them and others do have tracks that either do not stay completely within the road reserve or are suitable for access roads within a NP. Please refer to the enclosed maps.

Due to the significant amount of SA Water owned and managed infrastructure in this area, SA Water has been consulted and agrees with the proposed road closures. DEW has arranged for easement rights to be issued where required, as part of the road closure process as identified in the attached road closure proposal plans. Please note there are other existing easement rights held by SA water that will allow them appropriate access to infrastructure.

Please note that the previously tenanted house within the boundaries of the current Lawari CP, is no longer fit for habitation and this land will also be added to the NP. Therefore, legal access to the road network for this site is no longer required.

For the road closures proposed for Mundoo Island, DEW only requires an initial resolution by Council for their closure and DEW can then manage the balance of the process as a section 6/36 process under the Roads (Opening and Closing) Act 1991.

Council would need to be the approving authority for the Lawari closures, and provide an initial resolution of support as well as sign off on the preliminary plan and the subsequent final plan and Road Order, after the legislated public consultation phase.

DEW would engage an appropriate survey firm to undertake the road closure process, including survey work, public consultation and documentary components at our cost. The road closure plan can also be prescribed as a Crown plan, which will allow the final documentation to deposit the plan, to be prepared and executed by the DEW Conveyancing Team, absolving Council from seeking the cost of conveyancing services.

I look forward to your response in the near future.

[redacted]

Yours sincerely

[redacted]

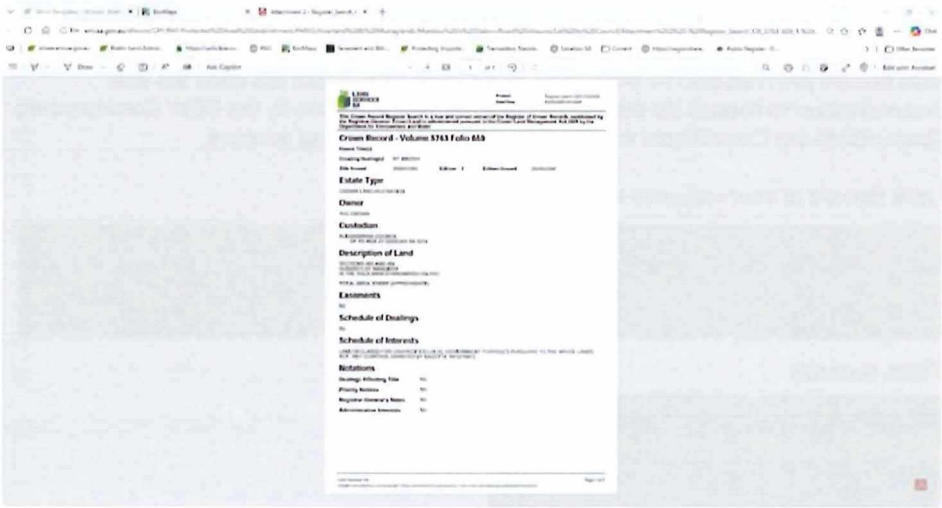
TEAM LEADER – PARK STRATEGY AND ESTABLISHMENT

Enc:
Attachment 1 – Map of land to proposed for revocation of dedication
Attachment 2 - Crown Record Register Search
Attachment 3 – Maps x 2 of road network proposed for closure

Attachment 1



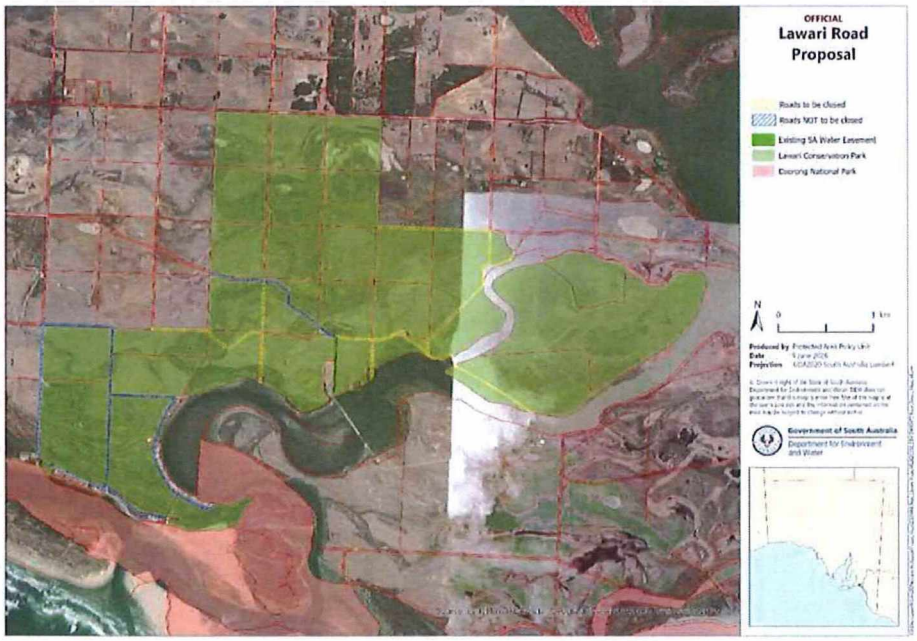
Attachment 2



Attachment 3a

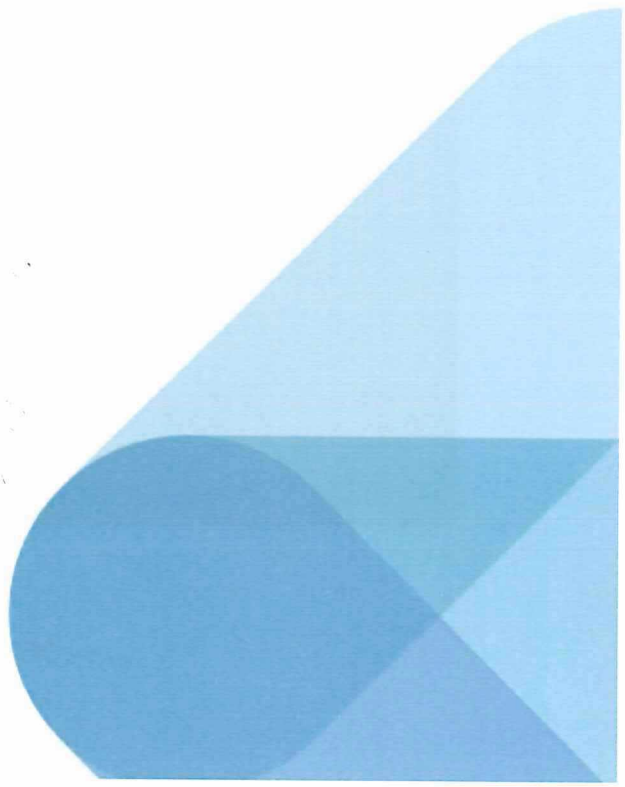


Attachment 3b



Community Engagement Plan

Lawari Conservation Park
Road Closure Proposal



Name of Project: Lawari Conservation Park - Road Closure Proposal

Dates of Engagement: 9 am, Thursday 5 November 2026 until 5 pm, Friday 4 December 2026.

Subject of Council Report:

☒ Yes, 17 August 2026

or

☐ No

This project:

☐ Is included in the Annual Community Plan

☐ Is included in the A2040 Strategic Delivery Plan 2025–2035

☒ Is a Legislative requirement (*Roads (Opening and Closing) Act 1991* and the *Roads (Opening and Closing) Regulations 2021)*

☒ Has funding allocated through existing budgets (Property team resourcing)

☐ Requires external or future funding to proceed

Purpose for engagement:

☒ Feedback from the community will shape the outcome.

or

☐ This engagement is designed to build community connection or inform, with no decision-making component.

Pre-engagement considerations

Consideration	Assessment
There is expectation within the Council or the community that the project will involve community engagement.	Yes
Risk level if community consultation is **not** undertaken. (*Legal, Regulatory and Policy and / or Reputation)*	Moderate
Level of complexity / difficulty for decision-making.	Minor
Key stakeholders highly invested in the decision.	Moderate

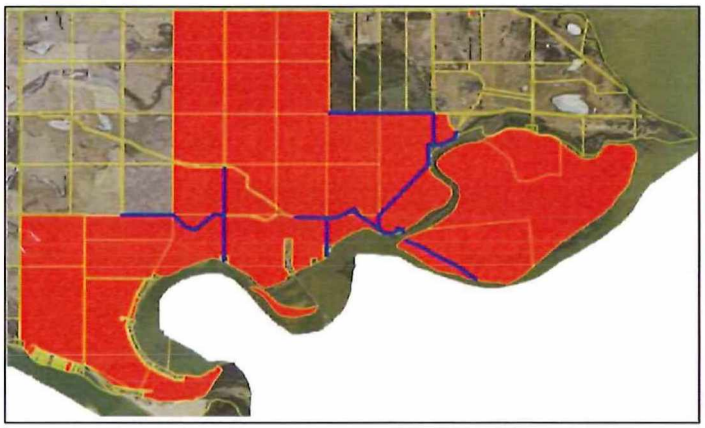
Engagement timeline

Milestones	Dates
Council Decision to proceed to community engagement	17 August 2026
Preliminary Plan of proposed road closure prepared by DEW	August – October 2026
Community engagement opens	5 November 2026
Drop-in sessions or engagement events	N/A
Community engagement closes	4 December 2026
Council Member Workshop to consider feedback	N/A
Council Meeting with feedback	18 January 2027 (tentative)
Next steps	Subject to outcomes of Council meeting

About the project

The Department for Environment and Water (DEW) recently purchased Mundoo Island, along with other islands. DEW is in the process of consolidating its landholdings to form an expanded Coorong National Park, which will also encompass Lawari Conservation Park.

DEW has recently written to Council with a request for unmade roads owned by Council within Lawari Conservation Park, to be closed for proclamations as additions to the expanded Coorong National Park. The roads DEW has requested for closure at Lawari Conservation Park on Hindmarsh Island are shown in blue below, with the park shown in red.



Two (2) sections of road have boundaries with privately owned land. This means that the closure for the purpose of proclamation as an addition to the expanded Coorong National Park, needs to occur under the normal processes for road closures in accordance with the *Roads (Opening and Closing) Act 1991* and the *Roads (Opening and Closing) Regulations 2021.*

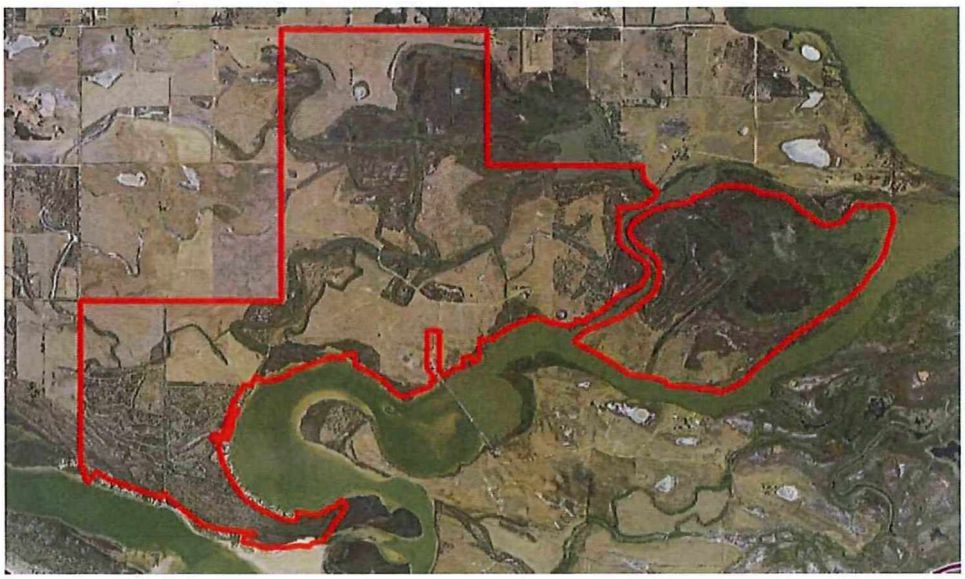
- If the road closures are supported, DEW will prepare the preliminary plan which will form a 'Key Document' to accompany this consultation.

- The community engagement timeframes for the proposed closure of road require a minimum of 28 days public consultation.

Frequently Asked Questions

What is the Lawari Conservation Park?

Lawari Conservation Park (park) is a 1,058-hectare protected area on the eastern end of Hindmarsh Island. Named after the Ngarrindjeri word for the Cape Barren Goose, it features restored coastal wetlands and saltmarshes that provide critical habitat for threatened bird and fish species. The area of land that forms the park is outlined in red below. This map will be an attachment to the community engagement process.



What is the Coorong National Park?

Coorong National Park is the protected coastal wilderness stretching approximately 140km from the Murray Mouth near Goolwa, south-east to the Coorong region, an overview of which is provided below. This map will be an attachment to the community engagement process.



What is the Crown doing with these land parcels?

The closed roads will revert to the ownership of the Crown and will then be proclaimed as additions to an expanded Coorong National Park.

Why do the roads within it need to be closed?

Once closed and proclaimed as part of the expanded Coorong National Park, the closed roads will benefit from the protections of the *National Parks and Wildlife Act 1972*. Currently they do not enjoy those protections.

Can I access the roads if they were closed?

All the roads proposed to be closed are unmade, meaning that it is not possible to drive a vehicle on them in practice, although as public roads, it is legal to walk on them. As part of an expanded Coorong National Park, the closed roads will be public land to which pedestrian access will be retained.

Will Council receive revenue from the roads proposed to be closed?

No, the Crown does not charge councils for the value of its land over which roads are opened and conversely, does not pay council when roads are closed and reverted to the Crown.

What benefit would this proposal bring to the region, the environment and the community?

The closure of these roads is only one component in the proposed proclamations to result in an expanded Coorong National Park. Once these processes are completed, they will provide opportunities for further nature-based tourism development, building on existing nearby attractions such as the Murray Mouth. This may provide a boost to the local economy around Goolwa and on Hindmarsh Island. There are immediate and long term environmental and biodiversity conservation benefits and protections in incorporating the closed road into an expanded Coorong National Park.

Form (survey) questions

Standard questions will be populated as below:

Full name, email, connection to Alexandrina community (ratepayer and ongoing resident, ratepayer and seasonal/ holiday resident, ratepayer and business owner, resident (ie. residential tenant), frequent visitor, infrequent visitor, interested stakeholder).

Important information:

As part of the legislative requirements, Regulation 7 of the *Roads (Opening and Closing) Regulations 2021* directs that an objection to a proposed road process must:

a. set out the full name and address of the person making the objection,
b. state with reasonable particularity the reasons for the objection, and
c. state whether the objector wishes to make a submission to the meeting of Council at which objections to the proposal will be considered.

A response that does not include all of this information will not be regarded as a formal objection.

Additional questions:

Do you support the proposal to close the roads within Lawari Conservation Park Hindmarsh Island, as identified on the preliminary plan provided within this consultation, for the purpose of inclusion in the expanded Coorong National Park?

- Yes, I support the road closures as proposed within this consultation.
- Why (optional)

or

Do you wish to make an objection to the proposal to close and amalgamate the unmade roads, as identified on the preliminary plan provided within this consultation, for the purpose of amalgamating into the Coorong National Park?

- Yes, I want to make an objection
- (Statement) – as part of the legislative requirements, Regulation 7 of the *Roads (Opening and Closing) Regulations 2021* directs that an objection to a proposed road is provided as below:

Objection Fields will include:

- (Fields) for full name and address of person making the objection (Mandatory)
- (Open Field) so objector can state with reasonable particularity the reasons for the objection (Mandatory)
- Question - Do you wish to make a submission (deputation) to the relevant authority (Council) at any meeting held by the Council to consider objections and applications made in relation to this proposed road process.
  - (Field) for Yes or No (Mandatory option must be selected).

Who's listening

Richard Fox (Property Officer - Sales and Acquisitions)

Attached documents

Useful Documents attached:

- 20 April 2026 Council Report and Minutes
- 17 August 2026 Council Report and Minutes
- Request from Department for Environment and Water (Redacted)
- Map of locations of roads proposed to be closed
- Preliminary Plan of proposed road closures
- Coorong National Park map
- Lawari Conservation Park map

Additional content options:

☐	Swipe tool	Interactive before-and-after comparison of images or designs.
☐	Video presentation	Embed a video to explain the project or how to get involved.
☐	Newsfeed	Ongoing updates and announcements for the project.
☐	Subscribe for updates	Allows users to sign up for email updates about the project.
☐	Image slider	Scrollable series of images for visual storytelling.
☐	Gallery	Collection of images

☐	Other: Please specify.	All engagement tool options are here: https://demo.au.socialpinpoint.com/

Engagement Tools

☒	My Say project page: The hub of all consultation details.	
☒	Form	Collect structured feedback through survey questions.
☐	Social Map	Interactive map where users can pin comments or ideas by location.
☐	Visioner Input	Ideas board for quick suggestions and creative input. Feedback looks like 'post it' notes.
☐	Quick Poll	Single-question poll for fast community sentiment checks. This is considered 'informal' or 'pulse check' feedback..
☐	Gather	A collaborative space for detailed ideas, discussions, and long-form feedback.
☒	Facilitate written submissions (via email and post)	
☐	Face-to-face engagement	E.g. Information Session, Drop-in sessions, market stall etc.

Stakeholders to be informed

Residents and Ratepayers	
☒	General Residents and Ratepayers
☒	Adjoining Property Owners / Business Owners
Government and key agencies	
☒	Ngarrindjeri Aboriginal Corporation
☒	Department for Environment and Water (DEW)
☒	SA Water
☒	Department for Infrastructure and Transport (DIT)
☐	Department of Climate Change, Energy, The Environment and Water
☒	Environment Protection Authority (EPA)
☐	Surrounding Councils
☐	Landscape Boards SA
☐	Regional Development Australia
☐	Members of Parliament
☐	Minister of Planning
☐	Other: e.g. Miwi Inyeri Pelepi Aboriginal Corporation (MIPAAC)
☐	Not applicable

Section 41 Committees / Advisory Committees
☐ Audit and Risk Committee
☐ Agricultural Advisory Group
☐ Cemeteries Advisory Group
☐ Climate Emergency and Environment Advisory Committee
☐ Heritage Advisory Group
☐ Ratalang Basham Beach and Horseshoe Bay Advisory Committee
☐ SA Wooden Boat Festival Committee
☐ Strathalbyn Recreation Precinct (Lot 10) Advisory Group
☐ Not applicable
Community groups, ratepayer associations and other organisations
☐ Alexandrina Residents and Ratepayers Action Group
☐ Cittaslow
☐ Clayton Bay Community Association
☐ Goolwa Wharf Operators Group
☐ Langhorne Creek Progress Association
☐ Hope Forest Residents Association Inc.
☐ Middleton Community Association Inc. (formerly Middleton Town and Foreshore Association)
☐ Milang and District Community Association Incorporated
☐ Mount Compass War Memorial Community Association
☒ Murray River Lakes and Coorong Action Group
☐ Port Elliot Town and Foreshore Association
☐ Strathalbyn Business Group
☐ Strathalbyn Tourism Association
☒ Hindmarsh Island Landcare Group

Communication Tools

Audience	Channel	Responsibility
Residents/ Ratepayers	Council website - Latest news article on home page of corporate website (space permitting)	Marketing and Communications Officer
	Social media (Instagram and Facebook) – at the start and midway through consultation	Marketing and Communications Officer
	Council office displays - entryways	Community Engagement Officer

	Community noticeboards Goolwa and Strathalbyn Council Offices	Community Engagement Officer
	My Say e-newsletter subscribers	Community Engagement Officer
	Corflutes (large waterproof signage on site)	N/A
Adjoining Property Owners / Business Owners	Direct email or posted letter	Property Officer - Sales and Acquisitions
Government and key agencies	Direct email or posted letter	Property Officer - Sales and Acquisitions
Section 41 Committees / Advisory Committees/ Audit and Risk Committee	N/A	N/A
Community groups, resident and ratepayer associations	N/A	N/A
Media	Fleurieu Sun, The Southern Argus	Marketing and Communications Officer
Internal staff	Connect Intranet Announcement	N/A
Council Members	Briefing to Council Members: ☐ Council Report ☐ CM Portal ☐ Email ☐ Council Information Session	N/A

Reporting

The My Say Alexandrina software provides a report on close of the consultation, with all submissions received through the My Say site. In addition, written submissions are recorded and allocated to the Property Officer - Sales and Acquisitions.

A summary of key themes that emerge from the submissions received (all methods of engagement) are identified and included in the Council Report.

A detailed Community Engagement Report will be published on the My Say project page.

The Reports to Council will be public documents, available on Council's website after release.

Names, addresses and information that personally identifies the respondents will not be included in public Reports.

Risks

Risk	Mitigation strategies
Reputation/ community expectation	• Communicate clearly and transparently about project scope and limitations. • Use FAQs to address common concerns.
Low community involvement	• Promote on multiple channels and target audiences where possible.
Single-issue dominance	• Set clear engagement guidelines. • Provide balanced information to broaden discussion.
Governance and compliance	• Ensure all processes align with legislative and policy requirements. • Document decisions and approvals.
Decision complexity	• Break down decisions into clear stages. • Provide visual aids (diagrams, summaries).
Potential for controversy	• Ensure key messages are provided in the Q&A section of the consultation.
Public impact importance	• Prioritise transparency and accessibility of information. • Use plain language summaries. • Offer multiple feedback opportunities.
Community engagement demand	• Allocate sufficient resources (staff, budget).

Next steps for approval

☒ This Plan is to be attached to a Council Report for endorsement to commence Community Engagement.

Following endorsement by Council, send this Community Engagement Plan together with the Resolution from the Council Minutes to the Communications Team.

OR

☐ Seek approval from General Manager and CEO, by obtaining signatures below.

Send fully signed Community Engagement Plan to Communications Team.

Approved by:

..... **Signature of General Manager**

..... **Name of General Manager**

..... **Date**

Approved by Chief Executive Officer:

..... **Signature of Andrew MacDonald**

..... **Date**